

Application Date: _____

Application Volunteer RVFC Co. 410

VOLUNTEER MEMBERSHIP APPLICATION

Directions: Return the completed application and the \$100.00 application fee to the station in a sealed envelope addressed to the Membership Committee. You must also attach a copy of your driver's license.

1. Department Information

Department: Reisterstown Volunteer Fire Company Inc.

Address: 108 Main Street

City/State/Zip: Reisterstown, Maryland 21136

Telephone: (410)833-1370

It is the policy of Reisterstown Volunteer Fire Company Inc. to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

2. Applicant Information

Applicant Name: _____

Address: _____

City/State/Zip: _____

Number of years at this address: _____

Daytime phone: _____ Evening phone: _____

E-mail Address: _____

Social Security Number: _____

DOB: _____

3. Emergency Contact

Who should be contacted if you are involved in an emergency?

Contact Name: _____

Relationship to you: _____

Address: _____

City/State/Zip: _____

Daytime phone: _____ Evening phone: _____

4. Position Applied For: Volunteer Member

5. Who referred you to our company? _____

6. Have you applied to this or any other volunteer company previously? ☐ Yes ☐ No

If yes, when? _____

Current status of membership? _____

If so, did you leave in good standing? _____

7. Are you at least 16 years old? ☐ Yes ☐ No

8. Driver's License Number: _____

What state issued your license? _____ Exp. Date: _____

(Please attach a copy of your License or government issued ID)

9. Are you able to perform the essential functions of the job position with or without reasonable accommodation? ☐ Yes ☐ No

What reasonable accommodation, if any, would you require?

10. Have you ever been convicted of any crime, including traffic violations?

☐ Yes ☐ No If yes, please describe:

THE EXISTENCE OF A CRIMINAL RECORD DOES NOT CONSTITUTE AN AUTOMATIC BAR TO MEMBERSHIP UNLESS RELEVANT TO THE TYPE OF MEMBERSHIP.

11. Applicant's Skills/Training

Check off those skills that you have. List any other skills that may be useful for the position
(Please attach copies of any certifications that you currently have)

☐ Firefighting _____

☐ Emergency Medical Service _____

☐ Rescue Services _____

12. Applicant Employment History

List your current or **most recent** employment **first**.

Employer Name: _____
Address: _____
City/State/Zip: _____
Job Duties: _____
Reason for Leaving: _____
Dates of Employment (Month/Year): _____

Employer Name: _____
Address: _____
City/State/Zip: _____
Job Duties: _____
Reason for Leaving: _____
Dates of Employment (Month/Year): _____

13. Applicant's Education and Training

College Name and Address

Did you receive a degree? ☐ Yes ☐ No If yes, degree received: _____

High School Name and Address

Last Grade? ☐ 9 ☐ 10 ☐ 11 ☐ 12 Diploma? ☐ Yes ☐ No

Other Training (graduate, technical, vocational):

Awards, Honors, Special Achievements:

15. References

List any three people, with the exception of family members, who would be willing to

provide a reference for you.

1.) Name: _____
Address: _____
City/State/Zip: _____
Telephone: _____
Relationship: _____

2.) Name: _____
Address: _____
City/State/Zip: _____
Telephone: _____
Relationship: _____

3.) Name: _____
Address: _____
City/State/Zip: _____
Telephone: _____
Relationship: _____

16. Please provide any other information that you believe should be considered:

CERTIFICATION

I certify that the information provided on this Application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my Application, or if membership commences, immediate termination.

I authorize Reisterstown Volunteer Fire Company Inc. to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

APPLICANT SIGNATURE DATE

RECEIVING MEMBER SIGNATURE DATE

MEMBERSHIP COMMITTEE SIGNATURE DATE

Final Checklist for Membership Application

01/01/2014

Make It Legal

☐ The Employment Application should be signed and dated by the Applicant on the appropriate line of the Application.

Copies

- ☐ If the Applicant is approved, a copy of their Application should be kept in their permanent personnel file. Otherwise, a copy of the Application may be retained for a predetermined number of months to be referred to when other opportunities become available.
- ☐ Of all training records, license and certifications

Interview

- ☐ Date and results_____

Application Fee

- ☐ Application Fee of \$100.00 should accompany the Membership Application
Checks can be made out to RVFC.

Other Information

* Laws governing membership are very specific regarding what is legal to ask on a membership application or during an interview. It is essential to be familiar with these laws when undertaking to hire applicants for any position.

Reasons to Update

- * To incorporate a change in federal or state employment law.
- * To fill a different position.